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ABSTRACT

A two-week workshop was organized at which 10th- and 11th-grade girls actively explored for one full day six different nontraditional careers. The careers were auto mechanics, law enforcement, emergency medical technician/paramedic, livestock production, fire science, and hotel management. Shorter sessions were conducted in broadcasting and advertising. Activities covered attitudes, communications, values, interviewing and resume writing, personal interests, decision making, financial planning, and goal setting. By using the workbook "Choices" and the Kuder Preference Record, the participants had the opportunity to examine their personal values, attitudes, interests, and goals. One-third of the girls selected a career that would be explored in a follow-up activity. (Appendixes, amounting to over one-half of the report, include workshop materials such as publicity items, evaluation forms, and workshop schedule.) (YLB)

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ED285040

Final Report
Project No. **DVE 7-3EO4**
From July 1, 1986 to June 30, 1987

Thinking about
Non-Traditional Careers
An Exploratory Workshop
for Teenagers

Sarasota County Vocational-Technical Center
4748 Beneva Road
Sarasota, Florida 34233

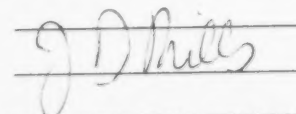
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Shirley W. Stacey
Project Director

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Acknowledgements

A special thanks to Delores Zulauf, our media specialist, who is as outstanding in the classroom as she is in the media department. Delores organized, coordinated, and orchestrated the workshop for eleven students, who received the educational experience of their life. Her caring, her interest in each one, and her dedication to vocational education was evident in all the many activities of the workshop.

One of the parents of the girls who participated had the following to say in her letter to the superintendent:

"The course was excellent. The careers to which the girls were exposed were varied and interesting, and the people who presented them were professionals. Each day's activity was well planned and orchestrated and my daughter could hardly wait to see what the next morning would bring.

Dr. Fowler, I would like to express my gratitude to the Sarasota School Board and in particular to Delores Zulauf, Shirley Stacey, and all the people involved in making this such a wonderful success, Mrs. Zulauf not only organized each day's activities perfectly, she somehow managed to make the girls feel that each one of them was special - she encouraged them in every way and served as an excellent role model herself. I can only hope that Amber will have the opportunity to participate in this course next year. Again, I thank you for making it possible."

Thanks, Delores, for providing an outstanding educational experience.

Abstract

High school students need more information and hands-on experiences with a wide variety of career opportunities before making training or college decisions. With half of the current female labor force (90% of all women) working predominantly female jobs, with traditionally lower pay, today's young women need to know where the best opportunities for them are; what jobs will give them self-satisfaction; and where they will receive the financial reward they are anticipating.

We organized a two-week workshop for tenth and eleventh grade girls to actively explore for one full day six different non-traditional careers: auto mechanics, law enforcement, EMT/paramedic, livestock production, fire science, and hotel management. We had shorter sessions in broadcasting and advertising. We included activities in attitudes, communications, values, interviewing and resume writing, personal interests, decision making, financial planning, and goal setting. We produced three television spots incorporating interviews with past and current students who went through a non-traditional program and are now very successful in their new field.

We wanted these girls to gain confidence in themselves by learning new skills and to observe women successfully working in male-dominated fields. We wanted them better prepared to make career decisions. Studies have shown that females do not enroll in non-traditional programs because they lack knowledge about the job, haven't had role models, and do not find the needed support from counselors and family. Our female leaders were all women who have completed training at our Center and are working in their new careers. Every one of them was an excellent role model and openly expressed a love for their work. They showed a high level of enthusiasm for their job and each had gained wide acceptance from their co-workers. The workshop included an evening activity where parents met the workshop leaders to ask questions about job opportunities, training, competing for good jobs, etc.

Participants were sought through the local high schools using a guidance counselor as the main contact. A survey (Appendix A) was distributed to ninth and tenth grade girls (considered tenth and eleventh graders by the time of the workshop) and used to design and organize the activities plus get names for participation. Leaders were recommended by the Center's staff.

Through the survey, it was discovered that many high school students don't have any idea how to select a career and prepare for it. By using the workbook *Choices*, developed by the Girl's Club of Santa Barbara, and the *Kuder Preference Record* the participants had the opportunity to look at themselves and examine their personal values, attitudes, interests, and goals. The participants also learned a tremendous amount about the job responsibilities they most enjoy and real work situations when they spent an entire day in a specific career. A third of the girls selected a career we explored and are participating in a follow-up activity during August.

The workshop was a tremendous success. The participants attended every day (except for the day one girl's car broke down) and worked hard to learn all they could. In general they had no idea of the diversity of actual job responsibilities and daily job activities. Every one would like to participate again next year. It was a unique experience in that the girls came from three different schools and yet became a team, learning and doing together. This is an activity which should be expanded and offered again. Those who attended this year will be excellent spokespersons for future recruiting. It also was excellent public relations for vocational education.

Introduction

Can educational systems offer more first-hand career exploration opportunities for teenagers to better prepare them for life after high school? Are teenage girls aware of the number of women (11.5 million in a most recent survey) who are the sole support of their families due to divorce, death, or other circumstances of life? Can teenagers make sound career decisions for themselves through second-hand experiences such as observing their parent's or teacher's attitudes towards their occupations or through a possible part-time job which is usually non-skilled work?

This workshop was geared to provide a very upbeat and in depth look at eight specific career opportunities (auto mechanics, fire fighting, law enforcement, hotel management, emergency medical service, advertising, broadcasting, and livestock production). The goal was not to necessarily encourage the participants to choose these particular careers, but to come with an open mind and experience a variety of job skills. This included firing a 357 laser gun in our Criminal Justice Training Academy's Fire Arm Training System (a computerized, simulated video crime scene experience), lunging horses (training a young horse without riding him) at the training stables, learning first-response medical treatments including CPR, charging a fire hose while wearing appropriate gear, testing an automotive air conditioning system using a diagnostic computer, operating a video camcorder, designing and silk screening a T-shirt, and discussing organizational skills with the managers of a large hotel. These are service-related careers with many opportunities locally. They require specific training and/or college and most require certification training from our Center. A desired benefit was to have the participants see some of the exciting opportunities at the Sarasota County Vocational Center.

One of the most rewarding aspects of this grant was everyone's willingness to help. Vocational staff, past students, community advisors, and business leaders were all very excited about the potential of the workshop. The most challenging preliminary activity was recruiting participants. We offered a half credit in work experience (practical arts requirement) as "bait." We distributed brochures and fliers (Appendix B), did high school morning announcements (Appendix C), and made presentations in classrooms of teachers willing to have us. We really sparked a lot of interest but had to compete with summer school, summer vacations, summertime spent with "my other parent," summer jobs, and good old summer fun! The girls who did choose to participate were thrilled with the experience and will be next year's recruiters. We met or exceeded all our objectives except one (the guidance counselors who were invited were out of town the night of our parent seminar). All the girls completed the workshop; 82% of the participants showed an increased level of understanding of non-traditional career choices; the girls designed (Appendix D) and silk screened a T-shirt signifying the essence of the workshop; everyone kept a daily journal plus worked together on a video production to share their experiences with their families; every girl attended the evening seminar and brought at least one parent with them; and three television spots (Appendix E) were produced using the comments of the law enforcement and hotel management leaders and a male paralegal student. Four of the students redefined their career goals based on this workshop: two have chosen law enforcement; one, hotel management; and one, veterinary science.

Methods

We met and interviewed all leaders and helped them design their activities to be exciting and worthwhile. We wanted the activities to be appropriate for teenagers and to be as much hands on as possible. We felt active participation was the most important aspect of the workshop. We wanted the participants to be challenged and to gain confidence in themselves by acquiring skills they may have never thought they could do. Our leaders were such confident, enthusiastic, and realistic people that the participants readily identified with them and wanted to emulate their abilities. We strived to establish an open and caring environment and found the girls responded similarly.

In wanting to incorporate additional activities designed to make the participants more aware of and prepared for their future lives, we found the Choices workbook unbeatable. It was well organized and filled with exercises to stimulate and motivate this age group. It helped us communicate and coordinate the theme of the workshop and triggered excellent presentations by the vocational staff.

The workshop ran for nine days, one each devoted primarily to law enforcement, auto mechanics, fire science, hotel management, emergency medical service, and livestock production; and three days to related activities such as adjusting attitudes, communicating, determining values, dressing properly, identifying skills, establishing career goals, planning future financial needs, writing resumes, and preparing for interviews. Advertising and broadcasting were incorporated into several activities including one on commercials and what sells; using the camcorder to record the highlights from each day; writing a script for the video production; editing 3/4" video tape; designing logos; and meeting a local female advertising agent and television reporter. All leaders were kept informed of their activity and any changes or suggestions through letters and phone calls. Good communications was imperative in organizing leaders located on and off campus, in and out of business commitments, and going and coming from vacation! There were no surprises and everyone came at their designated time.

Many individual activities emphasized an introspective look at feelings, attitudes, values, likes and dislikes. This gave the participants an opportunity to take the time to consider personal preferences and really plan for their future.

The participants began the workshop quite timidly and somewhat reluctantly... they weren't sure they wanted to be in school. Each one was unique in how they chose to participate. It was very rewarding and exciting to watch the girls interact and learn and grow with their new experiences and discover abilities they weren't aware they had! We didn't seek any information on the girls as to their performance in high school. We expected each girl to participate and complete the assignments and they did. They gave input in every group activity we planned including the parent seminar, the T-shirts, the video production, and the final luncheon. Each day was busy with activities so lunchtime proved a valuable period to talk and reflect. The participants were considerate, respectful, and proud of their accomplishments. They received and enjoyed individual recognition. The size of the group was a real advantage.

A natural follow-up activity emerged as several discussed the possibility of spending more time in a particular field. Three students will spend a day in the criminalistics division of the Sarasota Sheriff's Department with one of the co-leaders from the workshop.

Results and Findings

Based upon the high level of participation and the evaluations from the participants and leaders, the workshop was a wonderful success! Eleven girls started the workshop and eleven girls completed it. The average rating for the workshop including all activities and leaders as compiled from the participants' evaluations was 93% (Appendix F). All want to participate again next year. The average rating for the workshop from the leaders was 97% (Appendix G). All agreed to participate again next year.

The grant funds were encumbered as follows:

	<u>Workshop</u>	<u>Television Spots</u>	<u>Total</u>
Personnel	\$3627.30	\$2000.00	\$ 5627.30
Consummable Materials	467.35		467.35
Travel	345.00		345.00
Audio/Visual Materials	616.95	100.00	716.95
Other Purchased Services	2477.05	5114.00	7591.05
	\$7533.65	\$7214.00	\$14,747.65

Six hundred fifty (650) surveys were distributed to the high schools through the contact guidance counselor. (They suggested that they handle it themselves.) We originally were just going to use the survey to help design the workshop. But after using it at the first two schools, we discovered that it was the best tool to get names and phone numbers. (Having direct contact with the prospective students was invaluable!) One hundred ninety-one (191) surveys were returned, 36 with names of those interested in participating in the workshop. The workshop brochure which included an application was sent to the 36 girls through either their guidance counselor or their T.A.P. (home-room) teacher. There was no response for two weeks! We then made direct contact with the 36 either by phone or at their school. Only 10 had actually received the brochure. We collected addresses and sent the brochures directly to the girls. (In the future we would seek names, phone numbers, and addresses from anyone even remotely interested.) As it turned out, only three participants were obtained through this channel.

We then started making direct contact in the schools. We made a super sales pitch and raised a lot of interest and seven commitments. (Again, this is a very active age with summer school, summer jobs, and summer fun!) We put an item in the local newspaper's "Education Notes" (Appendix H) and got five more. We sent a letter to the 15 congratulating them on choosing this super activity and meeting the entrance requirements (by this point that meant existing!) and told them there was "room for a few more" and have any friends who were interested to give us a call. We got two more which gave us a grand total of 17 participants. Eleven wonderful, curious, and fun girls showed up on the first day of the workshop. (Four were notified at the last minute by their school that they had to go to summer school, one left town to be with her father, and one's phone had been disconnected.) We are anxious to see next year's response since this year's participants are so willing to help promote it. We already used them in one ad (Appendix I).

The television spots have already generated interest. The three people interviewed for the promos were very anxious to tell their stories. They are Joan, a young deputy from

the Sarasota Sheriff's Department who was a teacher and a lawyer but decided to go through our Criminal Justice Training Academy and become a law enforcement person; Barbara, a 50-plus year- old executive with the Riverfront Holiday Inn who received her management certification through our Hotel Management Program; and Ken, a young body builder who is half-way through the Paralegal Program and headed for his own business. He had already started a similar program in college up North and was pleased with getting into a program that would only take two years. To keep expenses down, we used the music produced from last year's spots.

Here is an up date of the enrollment figures for the targeted programs for the past two years:

	Female	Male	Total
	<u>1985-86/1986-87</u>	<u>1985-86/1986-87</u>	<u>1985-86/1986-87</u>
1985-86 T.V. Spots:			
Auto Mechanics	4/2	100/85	104/87
Building Construction	2/0	39/21	41/21
Child Care	27/37	1/2	28/39
Court Reporting	19/43	3/2	22/45
Nursery Operations	15/21	15/7	30/28
Practical Nursing	134/124	11/12	145/136
1986-87 T.V. Spots: (1986-87 figures only)			
Hotel Management	56	1	57
Law Enforcement	117	724	841
Paralegal	38	1	39

These are unduplicated, full-time, day-time figures (except for hotel management and law enforcement). The totals for the first list for each year are similar, 1985-86 was 370 and 356 for 1986-87.

Conclusions and Recommendations

This opportunity for teenagers should definitely continue and expand to include males. Today's high school students are better informed about careers in general, but it was found that many of the girls had preconceived and inaccurate notions about salaries, careers, and the cost of living. It wasn't clear to many who responded to the survey how to start and keep a career. And others indicated choosing a career wasn't something they felt compelled to make a decision about until after high school. There are so many fields available for them to explore through vocational education no matter what their future plans are. We have found our high school students are serious about their futures and getting a head start in life. They gain confidence through the skills they acquire and aren't afraid to pursue their dreams. That may mean, as in Cassandra's case, starting in business education and discovering accounting and going on for her college degree and her CPA license. Or in Tammi's situation (she was our automotive leader for the workshop), continue specialized training after taking our program at no charge in high school and wind up making over \$25,000 a year as an auto technician by age 20.

Through the caring attitudes of the leaders of this workshop, we made an impact for vocational education with these girls. They were impressed with the facilities and equipment. They won't forget us for a long time! And we made some additional inroads with the high school teachers and counselors. They weren't sure what to make of the opportunity when they first heard about the workshop, whether to send the "slow" students or maybe include some "better" students. We said this was an opportunity no one should miss, so send everyone! They knew what we meant when several of the girls went to summer school after the workshop and told of their experiences. And we definitely sparked support from the parents of the girls. They all came to the parent seminar to find out for themselves what got their daughters so excited and out of their beds so quickly in the mornings!

This is what the participants had to say...

"It was a very family-like workshop and I would recommend it to everyone! The best part of the whole workshop was actually going on the job and doing things."

"The workshop was great!! I'll never forget it."

"I am very happy and pleased with the way things worked out. The best part was using the laser guns."

"I absolutely loved it!! It's the best class I've ever taken, seriously. I'd take it even if you weren't offering credit!! Do it again if possible... I know future girls will love it as much as I did. The best parts were making new friends, meeting Dee, building my self-confidence, and the relaxed atmosphere."

"I am so happy that I learned of the workshop. It was the best thing that I've ever done during the past summers. We all became good friends."

"I enjoyed this a lot and am sad it's over. I wish it would have lasted longer."

We are exploring the idea of having this year's participants spending extended time in the fields they are most interested in next summer. Perhaps have them work on the job three days a week and come to Vo-Tech the other two for group interaction and specific skill building. We would also gain invaluable support from the business community through such an effort.

We are excited about next year and anxious to provide an opportunity and challenge to more of the teenagers of this community.

The promotional dollars have provided absolutely necessary advertising for our Center. The country and this area are now in a high employment period which usually puts us in a lower enrollment status. Our FTEs are up slightly from last year. This continued enrollment is, of course, imperative for us to continue offering the wide variety of excellent courses that we do. As part of the public school system, there aren't any regular funds designated for advertising. It is, therefore, essential to tap any available money sources for dollars and use them as effectively and efficiently as possible. We are indebted to this project and hope the funds will continue.

Appendix A

Are You Ready For Your Future?

As part of a Florida State Educational Grant, a career exploratory workshop for high school girls will be offered this summer at SarasotVo-Tech. To better prepare for this workshop, we are interested in how you feel about your future. Please answer these questions as best you can.

1. What are you planning on doing when you graduate from high school? _____

2. What careers interest you the most? _____

3. What careers are your brothers or boyfriends most interested in? _____

4. Would you choose a different career if you were a male? _____

What would it be? _____

5. Do you feel prepared to select a career and begin the training or college preparatory classes necessary to pursue it? (Check one)

Yes and I'm already doing it.

No and I have no idea what I want to do.

6. What do you hope to be doing by the time you are 25 years old? _____

7. If you had the opportunity to attend a career seminar this summer, what would you hope to learn? _____

8. Please check 6 of the following careers that you would enjoy exploring or that interest you the most:

Advertising

Automotive Technology

Computer Technology

Hotel/Restaurant Industry

Landscape Design/Installation/Maintenance

Law Enforcement

If you would like to be invited to participate in the career workshop being held in June, please put your name, telephone number, and your T.A.P. teacher's name on the back of this sheet. Those who complete the workshop will earn 1/2 credit. Thank you.

Please consider me as a participant in the career workshop.

I have the transportation to get to the Sarasota County Vocational Center each day.

*I will attend the daily activities from 8:00 a.m. to 3:00 p.m.
(Lunch is provided.)*

My parents encourage my participation and will attend one evening seminar to learn more about the careers explored, the schooling necessary to prepare for them, and to see a presentation by me.

*This activity is funded by a Federal Sex Equity Grant.
There is no charge for participating.*

Name _____

School _____

Home Address _____

Home Phone _____

Additional Benefits to You

This workshop will include the opportunity for you to:

*develop interviewing techniques,
establish good communication skills,
examine personal priorities,
expand your decision-making abilities,
demonstrate personal and social skills, and
manage personal finances.*

This special workshop is sponsored by a Federal Sex Equity Grant obtained by the Sarasota County Vocational Center and coordinated through your high school's guidance department.

*Are
You
Ready
for
Your
Future?*

There is a very special workshop taking place this summer to help you find out.

If you are curious about your future and want to know more about how to select and prepare for a successful career, this workshop is for you!

If you are planning on working and supporting yourself some day and hope to work at something that you enjoy, this workshop is for you!

If you are excited about your life and enjoy a challenge, fill-out the attached application and return it today. Only 20 spaces are available in this unique workshop!

Earn 1/2 Credit

Once you have completed this two-week workshop you will have gained 1/2 credit in Work Experience (8301610) which will be applied toward your graduation requirements.

Explore 6 Different Professions

You will select 6 of the following career opportunities and spend a half day learning a specific skill. You will then go to the career site and feel what it would be like to be employed in that field.

Advertising

Automotive Technology

Broadcasting

EMT/Paramedic

Fire Science

Hotel/Restaurant Industry

Law Enforcement

Livestock Production

Return to :

Dee Zulauf, Workshop Coordinator

Sarasota County Vo-Tech

4748 Beneva Road

Sarasota, Florida

33583

by June 4, 1987.

Enrollment is limited to

20 students,

so please return this application as soon as possible.

Please call Dee at

924-1365 x312

if you have additional questions.

Parent's signature:

Date _____

Appendix C

High School Morning Announcement:

Have I got a deal for you!

Are you listening?

It's free! It's fun!

And it's not only legal... Sarasota High will give you a 1/2 credit for participating!

You'll go to a horse farm,
visit a convention center,
practice law enforcement and afire techniques,
design and silkscreen a T-shirt,
develop better communication skills,
and have fun while you better prepare yourself to
make decisions about your future.

There's only one catch...

you must be female and a freshman, sophomore, or
junior

The workshop starts in June. Lunch is included.

Get a brochure from your guidance department today
and return it by June 4th.

You won't want to miss this one!!

*"If you can imagine it,
you can achieve it."*

*"If you can dream it,
you can become it."*



Appendix D

Appendix E

Television Spots
(Copies sent upon request)

Appendix F

Name _____

On a scale of 1 to 10, with 10 meaning you thought it was great and 1 meaning it wasn't necessary, how would you rate the following components of the workshop?

The brochure used to promote the workshop. ☐

Didn't receive one. ☐

Suggestions to improve it: _____

The dates the workshop was held. ☐

Next year have the workshop the week after school is out

or _____

The workbook, Choices. ☐

The activities we did in the library. ☐

I especially liked doing _____

Learning how to use the video camera. ☐

The workshop leaders. ☐

The day I enjoyed the most was _____

The day I enjoyed the least was _____

The workshop coordinator. ☐

The best part of the whole workshop was _____

The non-traditional career I would like to learn more about is _____

Your comments: _____

Appendix G

1987 Summer Career Workshop **Leader's Evaluation Form**

Name _____ Activity _____

1. In your opinion, what was the greatest benefit of this workshop? _____

2. Did you receive enough information and support from the workshop coordinator to prepare for your activity? _____

3. Would you adjust the length of time spent on your activity? _____
How? _____

4. Now that you have recent experience working with this age group, is there anything you would add to your activity? _____

5. Is there anything you would suggest not doing during a future workshop? _____

6. If part of your activity was visiting your business or agency, did you receive any comments from your associates? _____

Would your superiors support this activity again next year? _____

7. Would you be willing to be involved again next year? _____

8. Any other suggestions for any part of the workshop? _____

9. Do you have any other non-traditional career activities that you would suggest? _____

10. On a scale of 1 to 10, with 10 being the highest score, how would you rate the workshop as a whole? _____

Date _____

14

MCC to Help Host Video Teleconference

Manatee Community College will be joining 1,000 sites across the nation as a community host for the first national video teleconference on adult illiteracy and its impact on the workforce at 7:30 p.m. June 23.

"The American Seminar: Literacy, Your Community and Its Workforce" is sponsored by the American Association of Community and Junior Colleges and will originate live from the U.S. Chamber of Commerce in Washington, D.C., as a one-way video, two-way audio national/local discussion.

The program will feature many distinguished moderators, panelists and speakers, including Hugh Downs, host of ABC's "20/20"; Sen. Edward Kennedy, D-Massachusetts; Gov. John Ashcroft of Missouri; Andrew Young, mayor of Atlanta; and Dale Parnell, president of the association.

Applications are being accepted to host French students ages 13-18 who are participating in a cultural exchange for a four-week summer stay program between France and the United States.

Nacel Cultural Exchanges helps foster international friendship and understanding by

Lee Silverman

Education Notes



arranging the exchanging between families in France and the United States. The French students, who have studied and speak English, provide their own airfare and spending money. All students are insured for medical problems, accidents, liability and emergency return.

The local representative of Nacel, a non-profit organization participating in the President's International Youth Exchange Initiative, is Claire Roberts, who may be reached at 349-8877. Denise or John Samila, Florida coordinators, may be reached at their home in Indian Harbour Beach at (305) 773-2687.

Each year the Lower West Coast Blood Bank awards a scholarship to the school that donates the most units of blood, and this year's winner

was Riverview High School, whose student body donated 493 units.

The \$2,000 scholarship to Riverview may be divided into two \$1,000 scholarships, according to Riverview Principal Ed Brown Jr. Recipients of the scholarships must be blood donors and seniors with good grade-point averages. They must show need and send a written request to the principal.

The Sarasota County Vocational Center is offering a free career skills workshop beginning June 22 for girls in 10th, 11th or 12th grade. Completion of the workshop is worth a half-credit toward their high-school requirements.

According to Dee Zulauf of the Vo-Tech Center, the students will spend nine days trying out career skills in advertising, law enforcement, broadcasting, emergency medical service, hotel management, firefighting and automotive technology. They will also learn about resume writing, decision making and personal finance skills. The workshop is provided through a Federal Sex Equity Grant.

For further information, call Zulauf at 924-1365, Ext. 312.

CIVIL SUITS

Venista Inc. vs. Joseph L. Driscoll, contracts.

First Florida Bank N.A. vs. Nash Development Group Inc., David Nash, contract and indebtedness.

First Florida Bank N.A. vs. McIntosh Properties Ltd. and David Nash, contract and indebtedness.

First Florida Bank N.A. vs. David Nash, Margaret Nash, contract and indebtedness.

Lance Zimmerli, Merry Anne Zimmerli vs. Johnston Construction Inc., Coldwell Banker Real Estate Inc., Merrill Lynch Realty Inc., civil, other.

Florida Construction vs. Pertun Construction Co., contracts.

Florida Construction vs. All Trades Construction Inc., contracts.

Florida Construction vs. O'Toole, contracts.

Frank J. Calabrese vs. Irwin Cantor, contract and indebtedness.

Robert B. Knapp, contracts.

The Citizens & Southern National Bank of Florida vs. W. Eugene Williams, mortgage foreclosure.

The Citizens & Southern National Bank vs. W. Eugene Williams et al, mortgage foreclosure.

Priscilla Opitz Quist vs. Stanley L. Quistin, mortgage foreclosure.

Demaco Corp. vs. Sumerex Engineering Corp., contract and indebtedness.

Mary Kornaszewski, Jerry Kornaszewski vs. Quality Tile & Marble Co. Inc., EMJ Corp., negligence.

John P. Siegel vs. Winthrop Development Inc., contract and indebtedness.

First Nationwide Savings vs. Mary E. Anderson, mortgage foreclosure.

Behringer's of Sarasota Inc. vs. John O'Neil, appeal.

Horizon Federal Savings Bank vs. Lucie

Health Officials to Discuss AIDS

Dr. Robert Windom, assistant secretary of health for the Department of Health and Human Services in Washington, D.C., will speak on acquired immune deficiency syndrome at a meeting of the Tiger Bay Club at 11:30 a.m. Tuesday at the Hyatt Sarasota, 100 Boulevard of the Arts.

Windom, a lifelong resident of this area, practiced internal medicine in Sarasota 26 years prior to his presidential appointment a year ago. He will discuss the national

and international perspective on AIDS.

Karen Jensen, coordinator of the AIDS program in the Sarasota County Public Health Department, will make a presentation on the local AIDS situation.

Luncheon reservations are required by Friday by calling Marge Baldwin at 955-5865 or Jim Toller-ton at 957-1310. Lunch is \$7 for members, \$11 for non-members.

A question and answer period will follow the AIDS discussions by Windom and Jensen.

here all along. Lots now available from \$95,000. Homes from \$350,000. For more information, contact your local realtor or visit The Oaks at 650 N. Tamiami Trail, Osprey, FL 34229. Phone 966-3661.
THE OAKS. AN ARVIDA COMMUNITY OF EXTRAORDINARY PROPORTIONS.

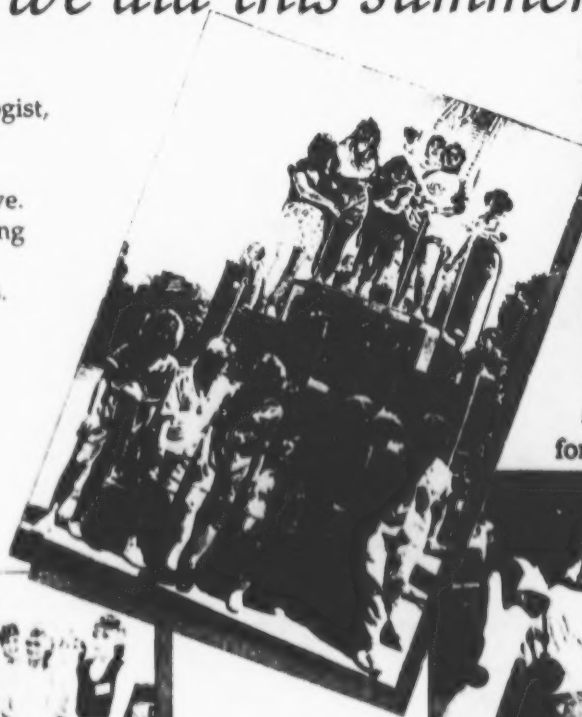


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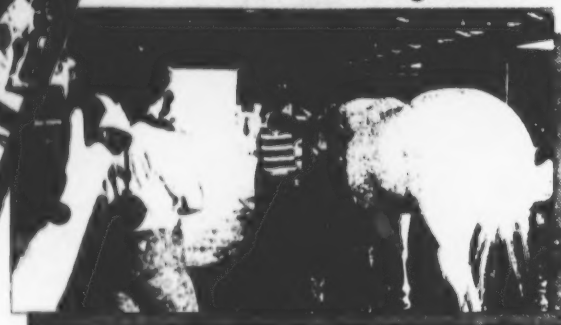
Appendix I

Look what we did this summer...

We actually experienced working as a deputy, criminologist, a fire fighter, a horse trainer, a paramedic, an automotive technician, and a hotel executive. We learned about the advertising and broadcasting fields and video taped all of our activities. It was all part of a non-traditional workshop, the first in the State.



Sarasota Vo-Tech has the training for all kinds of exciting careers!



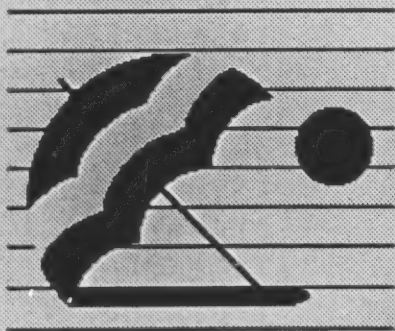
And we earned a 1/2 credit for high school!

Thanks, Sarasota Vo-Tech!

Corner of Beneva and Proctor Roads • 924-1365



BEST COPY AVAILABLE



1987
Summer
Career
Workshop

Sponsored by
The Sarasota County
Vocational Center
and
a Federal Sex Equity Grant

*Welcome to the first Sarasota County
Summer Career Workshop for Teenage Girls.
Let me congratulate you for taking advantage of
a very unique opportunity that should benefit you
for many years to come.*

*It isn't an easy task to decide what career to
choose for ourselves. This is a chance for you to
get to know your own skills and interests better,
which will make choosing a career easier.*

*Enjoy the nine days. It's meant to
be worthwhile and fun!*

*Dee Zuluaf
Workshop Coordinator*

Monday

8:00 Say hello...

8:30 Attitudes: Will yours limit your opportunities or
insure your successes? *Shirley Stacey*

9:00 The New Panasonic CCD 1/2" Video Camera
and how to use it! *Dee Zulauf*

10:00 Communications... the impressions we make
Chris Payne

11:30 Lunch

12:15 Values... discovering what you want out of life
Dee Zulauf

1:00 Advertising... what really sells? *Dee Zuluaf*

1:30 Designing our T-shirts *Dee Zulauf*

2:00 Dressing for the occasion

2:15 Learning what you do best... *Pat Torrington*

What to do at home... Kuder
Read p.181-194

Tuesday

- 8:00** Meet in library
- 8:10** Head for LAW ENFORCEMENT and meet
Joan Verizzo, Sheriff's Deputy, and Buck Fry,
Law Enforcement Coordinator for Vo-Tech
- 8:30** F.A.T.S (simulated crime scenes)
- 10:00** PR-24 (officer's baton)
- 10:30** Investigating a crime scene
- 11:15** Lunch
- 12:00** Board bus for Sheriff's Department
- 12:20** Tour Communications Department
- 1:00** Meet Sheriff Monge
- 1:30** Traffic Court: Judge Titus
- 2:15** Tour jail
- 2:40** Board bus for Vo-Tech

Wednesday

- 8:00** Meet in the library
- 8:15** Board bus for Livestock Production Classroom at McIntosh
- 8:30** Meet Jo Durrance of the Sarasota County Extension Office
- 8:45** Career opportunities in agriculture...
- 9:15** Horses... breeding, caring, grooming, nutrition...
- 10:00** Agriculture opportunities in Florida and Sarasota County
- 10:30** Board bus for Sandy Johnson's Training Stables
- 11:15** Lunch
- 11:35** Sandy Johnson talks about her background
- 11:50** Start activities including bathing and grooming horses, learning proper training and riding techniques
- 2:20** Board bus for Vo-Tech

Thursday

8:00 Kuder follow-up with Maria Kirlangitis...
what are your best skills?

8:30 Board bus for Fire Academy

8:45 Meet Diane Madigan, EMT/Paramedic Instructor,
and Captain Julius Halas, Fire Academy

9:00 Tour Academy and vehicles

9:30 View video on emergency vehicle driving, cocaine
emergencies, and hazardous materials

10:00 Demonstrate emergency care

11:00 Board bus for Vo-Tech

11:15 Lunch

12:00 CPR Training

3:00 End of class

Friday

8:00 How to reach your career goals... *Shirley Stacey*

8:45 Go to Fire Science classroom

8:50 Meet Al Crawley, Fire Science Coordinator for
Vo-Tech, and Melanie Foster, Metro
Firefighter

9:00 Careers in the fire service...

10:00 Putting on the gear... what firefighters wear

10:30 Doing a firefighter's ground carry

11:15 Lunch

12:00 Board bus for Station 11

12:15 Tour the Station and trucks

12:45 Demonstrate 110' aerial truck...
Put on gear...
Pull line and charge it...

1:45 Firefighter's carry

2:10 Board bus for Vo-Tech

2:25 See movie "Firefighters" in library

Monday

8:00 Silkscreening/Financial Planning *(split groups)*

9:00 **HOTEL MANAGEMENT**

Meet Barbara Kehr of the Holiday Inn
Riverfront and Heinz Schellenberger,
Hotel/Motel Management Instructor

A little bit about Barbara and Heinz...

9:45 Career opportunities in Hotel Management
Including training and college requirements

11:30 Board bus for **Holiday Inn Riverfront**
(Eat sack lunch on the way)

12:15 Tour the complete facility and meet managers

1:30 Computerized service for housekeeping and the
front desk

2:15 Board bus for Vo-Tech

Tuesday

8:00 Meet in library

8:15 **AUTOMOTIVE TECHNOLOGY**

Meet Rolf Hopkins, Vo-Tech Instructor

9:00 Computers for diagnosing mechanical problems

9:45 Air conditioning mock-up

10:00 Meet Tammi Bell, Line Technician for South Trail
Tire Co.

10:30 Learn how to maintain automotive air
conditioning

11:45 Lunch

12:30 Board bus for South Trail Tire Company

12:45 Meet Dale Allen, owner

12:55 Tour facility

1:45 Board bus for Vo-Tech

2:00 Work on video presentation for parents and finish
T-shirts

3:00 End of day

Wednesday

8:00 Financial Planning (continued)

9:00 Silkscreening our T-shirts... *Judy Bravo*
Editing our video presentation.. *Dee Zulauf*
(split groups)

10:00 Switch groups...

11:00 My experiences at Vo-Tech and Court Reporting
LuJuana Pruitt

11:15 Lunch

12:00 Developing your own personal finances

1:00 A Career in Advertising...
Rita Mathews

2:00 Set-up for evening seminar with parents

7:00-8:30 p.m. Parent/Daughter Seminar with
workshop leaders
(A light buffet will be served.)

Appendix J

Thursday

- 8:00** Writing my first resume... *Shirley Stacey*
- 9:00** The high cost of living... *Dee Zulauf*
- 9:45** The information society... *Shirley Stacey*
- 10:00** Putting your goals all together... *Dee Zulauf*
- 11:00** Leave for the Field Club
- 11:30** Tour the Field Club
- 11:50** Lunch
- 12:30** Presentations
- 1:00** Vickie Oldham, Channel 40 Reporter
- 1:30** Return to Vo-Tech
- 2:00** Comments from you about your workshop...
- 2:40** Slide/tape presentation, "Sarasota Vo-Tech,
Where You Learn By Doing!"
- 3:00** End of Workshop... congratulations!!